

## Islington Futures – A Federation of Community Schools

### Minutes of the Copenhagen Primary School Committee Meeting

**Tuesday 11 February 2020**

**Present:**

Will Garner (WG)	Interim Chair of Copenhagen School Cttee
Amardeep Panesar (AP)	Head of School
Jo Dibb (JD)	Executive Headteacher
Caspar Woolley (CW)	Co-opted Governor
Bisi Williams (BW)	Associate Member
Safia Ali (SA)	Parent Associate Member
Martin Knight (MK)	Parent Associate Member
Akbal Uddin (AU)	Parent Associate Member
Matthew Akinnayajo (MA)	Staff Associate Member
Kat Lambrou (KL)	Staff Associate Member
Hilary Furey (HF)	Clerk

**Minutes:** Hilary Furey

Agenda No.		Action
1.	<p><b>Apologies and Consent</b> Apologies for absence were received from Suezanne Awotwi.</p> <p><b>Resolved:</b> To consent to absence for Suezanne Awotwi.</p> <p><b>Absent:</b> Rebecca Thompson (RT) (Maternity leave).</p> <p>The Chair welcomed three new Parent Associate Members to the Copenhagen School Committee: Safia Ali, Martin Knight and Akbal Uddin, and introductions were made.</p>	<b>Clerk</b>
2.	<p><b>Declaration of Interest</b> There were declarations of interest. The Clerk would follow up with the new Parent Associate members.</p>	<b>Clerk</b>
3.	<p><b>Minutes and Matters Arising – 20 November 2019</b> Minutes from the meeting on 20 November 2019 were confirmed as being an accurate record of the meeting and were signed by the Chair.</p> <p><b>Resolved:</b> that once draft minutes had been approved by</p>	





The 11x11 curriculum workshops were ongoing, with a Victorian themed day and governors watched a brief video of a visit from Arsenal Careers team, supported via the Arsenal Double Club. Further to a query on the ‘deep dives’ being carried out, MA told governors that he had delivered a focused CPD session to all subject leaders on agenda preparation and this would be followed by subject team meetings. To summarise, all children ought to be able to explain what and why they were learning and the concepts involved. Similarly, all teachers should be able to say what they are teaching and what children had been taught prior to, and would be taught afterwards, on a subject by subject basis. It was agreed that the Headteacher would report on this, and Ofsted preparation, to governors.

**Attendance** - the headteacher reported that attendance was poor at 92%, significantly lower than the same period in 2018, however only reaching the national average of 96% for three weeks throughout the autumn term. This was caused, in part, by late returners, a lot of whom were in Year 2. The Headteacher explained that this was due to having been re-housed in Essex and Manchester and still on the school’s roll. JD said that the attendance figure would be a more worrying for the school if linked to Child Protection issues. The Headteacher confirmed that a number related to an increase in mental health issues which the school had been aware of and were having supportive conversations and arranging 1:1 meetings for parents with the CAMHS (Child and Adolescent Mental Health Service) team. In response to a query the Headteacher said that all safeguarding concerns and information were relayed to the Council’s Social Work team but that matters needed to reach a threshold of harmful situations before Social Workers could become involved. The suggestion of staff visiting children and their families at home was mooted as it could have positive outcomes and was felt to be a good investment, as well as other ideas for a walking bus, or regular attenders to call for other children on their way to school.

Governors heard that 26 children had received certificates for 100% attendance for the autumn term, however it was suggested that this might be given more frequently as an added incentive, as well as Improvement certificates.

**Headteacher**



**Staff** – a joint staff INSET day with Vittoria school on ‘Weaponising your MIND’ had been very positive, with sessions on Trauma Awareness Training and health and gender equality. A survey on Mental Health and Resilience had been undertaken and 1:1 conversations and staff appraisals all provided a high level of support, including weekly support staff meetings and discussions about routes into teaching and SLT members checking in with all staff on a daily basis.

**Finance** – a £4k variance was due to the very successful seaside trip during the summer term as well as extra Educational Psychologist days to support the fast-tracking of EHCPs as a priority as the school will lose its SENCO at the end of the academic year. £6k had been received from the Securing Education Board, however, and JD told governors that it was difficult to set a balanced budget but that the one-off £60k income to be received from the COLAP would help to explain this to the LA. Friends of CPS was continuing to raise funds and its Women’s Fitness project continued to run, thanks to Safia Ali’s efforts at successful fundraising.

**COLA Primary** – for the benefit of new members JD told governors that, due to its new premises not yet being ready, the school would lease the top floor, including 6 classrooms and the hall, from August to Christmas, with a possible extension to February half term. The Council would draw up contracts and preparation works would begin Copenhagen’s top floor over the summer term to begin over the Easter break, with classes beginning in September. The two headteachers had already begun talking about operational issues and JD was hopeful that children from both schools would eat and play together. A Parent Associate said that, whilst wary at first, she felt that this was a good opportunity for children to mix and teachers to learn from each other. The Headteacher said that a banner with the school’s name would be placed outside the school.

**Community Awareness** - in terms of raising community awareness of available places at Copenhagen the Headteacher had recently met with Fiona Godfrey, Head of Kate Greenaway Children’s Centre and governors heard that its Reception was over-subscribed and its Saturday Stay & Play sessions were very popular. New Parent Associate members felt that there were lots of parents in the local area who needed school places but



	<p>didn't always read or access social media for information about what was available, and a change of mindset was needed to see that Copenhagen School had a lot to offer, and it was proposed that information about SATs results, extra-curricular clubs, etc be taken to leisure and community centres, doctors' surgeries with ante-natal clinics, and also places of worship, and a suggestion that a translator could be used as English was not always the first language. JD also suggested that perhaps the school could offer classes on how to help their children at school at some of the women's events; another new member said that small classes could also be an attractive marketing point and BW noted that new developments were advertised on Rightmove, for example, stating local schools and facilities and governors discussed how to enhance Copenhagen's position on search engines. KL agreed to add a url link from the results section on the school website to the school's latest Ofsted report, and a suggestion was made to add a url to articles referencing Jo Dibb, as a known name, to link with short videos and clips made by, and at, Copenhagen. BW also agreed to write a promotional article for local newspapers and would send a draft to the Headteacher for approval and the Headteacher would invite 3- and 4-year olds from Kate Greenaway and Bemerton nurseries to attend yoga club at Copenhagen.</p> <p><b>Resolved:</b> that a number of promotional activities would be undertaken.</p> <p><b>Performance Data</b> - the Headteacher told governors that assessments had been carried out this week and, as had been mentioned in her report, the focus was on Fischer Family Trust data for the Year 6 cohort, of which 28% had SEN and 72% received pupil premium funding. AP said that her aim was for pupils to achieve above the national average of 64% for Combined SATs and had an outstanding teacher and additional Maths lessons from 8.00am on four days per week. MA said that the Years 4 and 5 cohorts had very challenging behaviour which was now improving significantly, however some pupils were waiting for EHCP assessments. Based on December 2019 data, 54% of KS1 pupils were working towards Age Related Expectations (ARE), and the combined Years 1 and 2 class had only 9 pupils.</p>	
<p><b>5.</b></p>	<p><b>Data Dashboard</b> <b>Pupil Numbers</b> – this had been mentioned in the</p>	



	<p>Headteacher’s report and it was noted that the number of weeks in both the spring and summer terms were incorrect and would be amended immediately.</p> <p><b>Resolved:</b> that the Headteacher would amend the pupil numbers.</p>	<b>Headteacher</b>
<b>6.</b>	<p><b>Updated Risk Register</b> The only amendment to the Risk Register was the agreed action on Pupil Numbers and attendance information.</p> <p><b>Resolved:</b> that the Headteacher would update the Risk Register for circulation by the Clerk.</p>	<b>Headteacher</b>
<b>7.</b>	<p><b>School Development Plan 2019/20</b> A governor was pleased to note that a lot of the actions on the development plan were already green and wondered if the school was challenging itself enough. AP said that it was still early in the academic year and that there were new actions to be added, particularly around community engagement, which would steer work for the remainder of the year. Preparation of publicity material to encourage parents to consider CPS as their first choice school was a priority.</p> <p>There was little staff movement at present and all teaching was being observed and moderated via book looks on a termly basis, with the final evaluation in the summer term.</p> <p>AP told governors that, further to discussions around MFL, new Spanish text books had been bought for Years 3-6 who would learn the language.</p> <p>The school was continuing to work with the ITIPS programme.</p>	
<b>8.</b>	<p><b>Increasing Pupil Numbers</b> This item had been discussed as part of the Headteacher’s report and as an ongoing development plan action.</p>	
<b>9.</b>	<p><b>Policies</b> Governors were asked to approve the following policies:</p> <p><b>Lockdown</b> – further to discussion, it was agreed that the language would be amended to present a calm and assuring tone, whilst underlining the need for all schools</p>	



	<p>to have a procedure in place. Parents would be invited into school to hear more about this after the half-term break.</p> <p><b>Resolved:</b> that the Lockdown Policy is approved, subject to amended wording.</p>	<b>Headteacher</b>
<b>10.</b>	<p><b>Any Other Business</b></p> <p>There was no further business for discussion. There were no further items for discussion.</p>	

<b>Signed as a true and accurate record of the meeting</b>	
<b>Chair's signature</b>	W. Garner
<b>Chair's name</b>	Will Garner
<b>Date</b>	22 November 2020