

**Islington Futures – A Federation of Community Schools
Action Notes of the Federal Chairs Committee
Friday 23 October 2020, 8.00am – virtual meeting**

Present:

Jill McLaughlin (JMc)	Chair of Governing Board, Chair for the Meeting
Caspar Woolley(CW)	Vice Chair, Chair of Chairs' Committee
Jo Dibb (JD)	Executive Headteacher
Pauline Edgar(PE)	Chair of Federal Achievement Committee
Will Garner (WG)	Chair of Vittoria School Committee and Copenhagen School Committee
Alex Bols (AB)	Chair of Beacon High School Committee
Mary Berrisford (MB)	Chair of EGA School Committee
Hilary Furey (HF)	Clerk

Agenda Item		Action
1.	Apologies and Consent Apologies for absence had been received from, and consent given to, Aanya Madhani and David Harrison.	Clerk
2.	Declaration of Interest There were no declarations of interest.	
3.	Action Notes and Matters Arising Action notes of the meeting held on 23 September 2020 were Agreed . It was agreed that action notes be brief.	Clerk
4.	Governing Board agenda Items for the 24 November 2020 are agreed as follows: <ul style="list-style-type: none"> • Annual Safeguarding Reports/Safeguarding Lead – JD confirmed that a meeting for safeguarding leads in each school will be held in the first week after half term and that safeguarding reports will be ready for review by school committees and for approval and sign off at the Governing Board meeting. JMc suggested that links between AM and governor safeguarding leads should be timetabled. • Reports from Committee Chairs • WISS categorisation letters, and colour-coded SEF overviews to Governing Board, with progress highlighted to be available for school committees • Update on Beacon High development /timetable, and presentation with links to Evening Standard Award (AS/AMD) 	<p style="text-align: center;">JD/TS/AM</p> <p style="text-align: center;">Chairs</p> <p style="text-align: center;">JD</p> <p style="text-align: center;">JD/AB</p>

	<ul style="list-style-type: none"> • Governor Handbook review - CW agreed to write a brief, to be trailed at Governing Board meeting, for more detailed review outside the meeting. • Executive Headteacher Report to include staff/student wellbeing, issues and surveys; overview of return to school and resilience; remote learning plans; Ofsted visit and report. The report had not yet been received but will be shared on the school website. • Executive Headteacher Recruitment – timetable and update on process. <p>It was noted that elections for a primary staff governor would be held on Friday 23 October 2020, and for EGA associates after half term. A parent associate for Vittoria, and a primary parent governor across both primaries would be sought as soon as possible.</p>	<p>CW</p> <p>JD</p> <p>JMc/CW</p> <p>Clerk</p>
5.	<p>Update on Executive Headteacher Recruitment</p> <p>JMc, PE, AM had met Kراسي Toneva, HR consultant in Islington, to discuss the Executive Headteacher recruitment documentation and process, and noted that the deadline for the recruitment pack to be agreed is 31 November 2020, with online advertising by 8 December 2020, and receipt of applications by 8 January 2021, for appointment to be made by end of spring term.</p> <p>JMc agreed to share the timetable and seek input from governors via Jamboard on Google Meet, and Headteachers would seek input from staff, and a meeting about Executive Head Recruitment would be held on Monday 9 November 2020 at 6.00pm for non-staff governors and associates.</p>	JMc
6.	<p>Any Other Business</p> <p>It was agreed that Chairs Committee should continue to meet more frequently during the current Covid crisis, but return to twice termly meetings when possible. The next meeting was agreed for Wednesday 11 November 2020 at 8.00am.</p>	

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	CASPAR WOOLLEY
Date	18 November 2020